



PERMANENT NOTICE – DO NOT COVER

DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY NORTH (FIFTH ARMY)
AND FORT SAM HOUSTON
1400 EAST GRAYSON STREET STE 152
FORT SAM HOUSTON, TEXAS 78234-7000

REPLY TO
ATTENTION OF

ARNO-IG-A

26 January 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Rights of Soldiers to Present Complaints or Request Assistance from the Inspector General

1. Reference. AR 20-1, Inspector General Activities and Procedures.
2. All Soldiers have the right to present complaints, grievances, or requests for assistance to the Inspector General (IG). These complaints or grievances may include what Soldiers reasonably believe to be evidence of fraud, waste, and abuse.
3. Before visiting the IG, you should consider whether your chain of command can address your concerns in a more prompt manner. However, you are not required to present your concerns to your chain of command before contacting the IG. Remember to obtain permission to be absent from your duties if you wish to visit the IG during duty hours. You are not required to tell anyone why you want to speak to an IG.
4. You may visit, call, or write your local IG using the following contact information:

POINT OF CONTACT: Inspector General

OFFICE HOURS: 0730-1630

BUILDING / ROOM: Building 16, Room 121

ADDRESS: Headquarters, United States Army North, ARNO-IG, 1400 East Grayson Street, Suite 152, Fort Sam Houston, TX 78234-7000

TELEPHONE: DSN 471-1719

Commercial (210) 221-1719

Toll free 1-800-531-1114, Extension 1-1719

5. If you believe your local IG's response to your concerns is not fair, complete, or in accordance with law and regulation—if you believe that contacting your local IG may jeopardize your interests—you may call (toll free) the Department of the Army IG at 1-800-752-9747 or the Department of Defense IG Hotline at 1-800-424-9098.

6. Sexual harassment or equal opportunity complaints should be submitted to the Equal Opportunity Advisor at (210) 221-9543, hotline: (210) 295-0561, or (210) 483-3498.

ARNO-IG-A

SUBJECT: Right of Soldiers to Present Complaints to or Request Assistance from the Inspector General

7. You may report complaints about hazardous work conditions (unsafe or unhealthy) to your local Safety Office or the USARNORTH Safety Office, (210) 221-0486.
8. Department of the Army personnel are prohibited from taking any action that restricts you from filing a complaint, seeking assistance, or cooperating with the IG or a member of Congress. These same individuals are prohibited from taking any disciplinary or adverse action against you for filing a complaint, seeking assistance, or cooperating with the IG, a member of Congress, or any agency established to receive such complaints. However, if you lie or knowingly make false accusations to the IG, you will be subject to disciplinary action.
9. In accordance with AR 20-1, paragraph 1-12, the IG has a duty to protect confidentiality to the maximum extent possible. This requirement to protect confidentiality is true for all persons who ask the IG for help, make a complaint, contact or assist an IG during an inspection or investigation, or otherwise interact with an IG.
10. This memorandum should be posted on unit and office bulletin boards.

// ORIGINAL SIGNED //

WILLIAM B. CALDWELL, IV

Lieutenant General, USA

Senior Commander

Fort Sam Houston and Camp Bullis

DISTRIBUTION:

A